

## Internal Service Funds

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Internal Service Funds account for state activities that provide goods and services to other state departments or agencies on a cost-reimbursement basis. A brief description of each fund follows:

**The Central Services Fund** accounts for the cost of providing the following services to state agencies: (1) legal services, (2) operation and management of real estate, (3) facilities and related services, (4) central stores, (5) operations of the motor pool, (6) auditing of state and local governmental units, (7) administration of the state civil service law, (8) administrative hearings, and (9) archives and records management.

**The Equipment Revolving Fund** accounts for the purchase, repair, maintenance, and replacement of equipment, machinery, supplies, and vehicles used for the following activities: (1) administration, maintenance, and construction of highways and highway facilities, and (2) management of public and private lands.

**The Data Processing Revolving Fund** accounts for distribution and apportionment of the full cost of data processing and data communication services to other state agencies, and for the payment of other costs incidental to the acquisition, operation, and administration of acquired data processing services, supplies, and equipment.

**The Printing Services Fund** accounts for the operation of the state printing plant.

**The State Employees' Insurance Fund** accounts for payment of premiums for employees' insurance benefit contracts.

**The Risk Management Fund** accounts for the administration of liability, property, and vehicle claims, including investigation, claim processing, negotiation and settlement, and other expenses relating to settlements and judgments against the state not otherwise budgeted.

**The Higher Education Revolving Fund** accounts for stores, data processing, educational, operational printing and duplication, motor pool, and other support service activities at colleges and universities.

## Combining Balance Sheet

### Internal Service Funds

June 30, 2000 (expressed in thousands)

	Central Services	Central Stores	Equipment Revolving	Data Processing Revolving	Printing Services
<b>Assets:</b>					
<b>Current Assets:</b>					
Cash and pooled investments	\$ 15,435	\$ -	\$ 14,303	\$ 28,682	\$ 3,360
Other receivables (net of allowance)	733	-	151	72	12
Due from other funds	27,763	-	8,289	15,733	5,859
Due from other governments	3,965	-	65	3,293	64
Inventories	3,069	-	2,895	473	901
Prepaid expenses	283	-	-	-	61
<b>Total Current Assets</b>	<b>51,248</b>	<b>-</b>	<b>25,703</b>	<b>48,253</b>	<b>10,257</b>
<b>Other Assets:</b>					
Investments, noncurrent	-	-	-	-	-
<b>Total Other Assets</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Fixed Assets:</b>					
Land	1,428	-	-	-	-
Buildings	52,538	-	77	-	-
Other improvements and miscellaneous	2,527	-	-	11,302	-
Furnishings and equipment	45,913	-	279,080	103,093	8,529
Accumulated depreciation	(37,171)	-	(146,916)	(60,100)	(4,877)
Construction in progress	19,547	-	-	2	-
<b>Total Fixed Assets</b>	<b>84,782</b>	<b>-</b>	<b>132,241</b>	<b>54,297</b>	<b>3,652</b>
<b>Total Assets</b>	<b>\$ 136,030</b>	<b>\$ -</b>	<b>\$ 157,944</b>	<b>\$ 102,550</b>	<b>\$ 13,909</b>
<b>Liabilities and Equity</b>					
<b>Current Liabilities:</b>					
Accounts payable	\$ 6,198	\$ -	\$ 3,969	\$ 12,292	\$ 816
Contracts and retainages payable	6,279	-	266	-	-
Accrued liabilities	6,718	-	274	1,266	510
Obligations under security lending agreements	-	-	84	-	-
Due to other funds	6,646	-	1,710	1,814	42
Due to other governments	245	-	1	-	-
Deferred revenues	393	-	2,175	-	-
Claims and judgments payable, current	-	-	-	-	-
<b>Total Current Liabilities</b>	<b>26,479</b>	<b>-</b>	<b>8,479</b>	<b>15,372</b>	<b>1,368</b>
<b>Long-Term Liabilities:</b>					
Claims and judgments payable, long-term	-	-	-	-	-
Other long-term obligations	54,719	-	2,906	3,345	-
<b>Total Long-Term Liabilities</b>	<b>54,719</b>	<b>-</b>	<b>2,906</b>	<b>3,345</b>	<b>-</b>
<b>Total Liabilities</b>	<b>81,198</b>	<b>-</b>	<b>11,385</b>	<b>18,717</b>	<b>1,368</b>
<b>Equity:</b>					
Contributed capital	20,152	-	43,938	18,758	-
Retained earnings (deficit), unreserved	34,680	-	102,621	65,075	12,541
<b>Total Equity</b>	<b>54,832</b>	<b>-</b>	<b>146,559</b>	<b>83,833</b>	<b>12,541</b>
<b>Total Liabilities and Equity</b>	<b>\$ 136,030</b>	<b>\$ -</b>	<b>\$ 157,944</b>	<b>\$ 102,550</b>	<b>\$ 13,909</b>

State of Washington

Motor Transport		State Employees' Insurance	Risk Management	Higher Education Revolving	Totals	
					June 30, 2000	June 30, 1999
	\$	-	\$ 17,398	\$ 55,689	\$ 6,244	\$ 141,111
		-	961	-	1,976	3,905
		-	43,232	193	32,862	133,931
		-	9,579	-	575	17,541
		-	-	-	11,593	18,931
		-	-	1,621	14	1,979
		-	71,170	53,264	317,398	270,464
		-	32,342	-	950	33,292
		-	32,342	-	950	33,292
		-	-	-	30	1,458
		-	-	-	5,255	57,870
		-	-	-	43	13,872
		-	1,202	-	68,879	506,696
		-	(708)	-	(50,612)	(300,384)
		-	-	-	-	19,549
		-	494	-	23,595	299,061
	\$	-	\$ 104,006	\$ 57,503	\$ 77,809	\$ 649,751
	\$	-	\$ 8,505	\$ -	\$ 5,330	\$ 37,110
		-	4,708	-	416	11,669
		-	206	6	7,435	16,415
		-	356	-	-	440
		-	42,961	1,365	12,008	66,546
		-	-	-	27	273
		-	306	-	57	2,931
		-	35,266	40,771	-	76,037
		-	92,308	42,142	25,273	211,421
		-	-	199,476	-	199,476
		-	412	-	7,082	68,464
		-	412	199,476	7,082	267,940
		-	92,720	241,618	32,355	479,361
		-	-	-	1,386	84,234
		-	11,286	(184,115)	44,068	86,156
		-	11,286	(184,115)	45,454	170,390
	\$	-	\$ 104,006	\$ 57,503	\$ 77,809	\$ 649,751
						\$ 572,539

## Combining Statement of Revenues, Expenses, and Changes in Equity

### Internal Service Funds

For the Fiscal Year Ended June 30, 2000 (expressed in thousands)

	Central Services	Central Stores	Equipment Revolving	Data Processing Revolving	Printing Services
<b>Operating Revenues:</b>					
Sales	\$ 17,351	\$ -	\$ 3,472	\$ 37,379	\$ 37,073
Less: Cost of goods sold	13,839	-	1,137	36,503	33,891
Gross profit	3,512	-	2,335	876	3,182
Charges for services	186,902	-	78,792	116,647	-
Earnings on investments	-	-	-	-	-
Insurance premiums	3,902	-	-	-	-
Miscellaneous revenue	14,185	-	19	5	-
<b>Total Operating Revenues</b>	<b>208,501</b>	<b>-</b>	<b>81,146</b>	<b>117,528</b>	<b>3,182</b>
<b>Operating Expenses:</b>					
Salaries and wages	95,970	-	24,048	26,362	1,666
Employee benefits	22,537	-	3,703	5,751	381
Personal services	7,923	-	507	1,928	32
Goods and services	61,093	-	25,361	64,200	349
Travel	2,278	-	269	327	30
Insurance premiums and claims	-	-	-	-	-
Depreciation and amortization	5,170	-	20,810	15,981	1,069
Miscellaneous expenses	2,610	-	5,195	1,319	177
<b>Total Operating Expenses</b>	<b>197,581</b>	<b>-</b>	<b>79,893</b>	<b>115,868</b>	<b>3,704</b>
<b>Operating Income (Loss)</b>	<b>10,920</b>	<b>-</b>	<b>1,253</b>	<b>1,660</b>	<b>(522)</b>
<b>Nonoperating Revenues (Expenses):</b>					
Other revenue (expenses)	447	-	1,055	(7)	(188)
Earnings (loss) on investments	492	-	343	-	192
Interest expense	(2,666)	-	(46)	-	-
<b>Total Nonoperating Revenues (Expenses)</b>	<b>(1,727)</b>	<b>-</b>	<b>1,352</b>	<b>(7)</b>	<b>4</b>
<b>Income (Loss) Before Operating Transfers</b>	<b>9,193</b>	<b>-</b>	<b>2,605</b>	<b>1,653</b>	<b>(518)</b>
<b>Operating Transfers:</b>					
Operating transfers in	10	-	-	13,000	-
Operating transfers out	(3,292)	-	(2,500)	(34)	-
<b>Net Operating Transfers In (Out)</b>	<b>(3,282)</b>	<b>-</b>	<b>(2,500)</b>	<b>12,966</b>	<b>-</b>
<b>Net Income (Loss)</b>	<b>5,911</b>	<b>-</b>	<b>105</b>	<b>14,619</b>	<b>(518)</b>
<b>Equity:</b>					
Equity as restated, July 1	32,825	5,022	142,804	61,408	13,059
Residual equity transfers in (out)	15,971	(5,022)	-	-	-
Contributions of capital	125	-	3,650	7,806	-
Return of contributed capital	-	-	-	-	-
<b>Equity, June 30</b>	<b>\$ 54,832</b>	<b>\$ -</b>	<b>\$ 146,559</b>	<b>\$ 83,833</b>	<b>\$ 12,541</b>

State of Washington

Motor Transport	State Employees' Insurance	Risk Management	Higher Education Revolving	Totals for the Year Ended	
				June 30, 2000	June 30, 1999
\$ -	\$ -	\$ -	\$ 45,412	\$ 140,687	\$ 143,411
-	-	-	36,865	122,235	118,460
-	-	-	8,547	18,452	24,951
-	191	1,655	132,738	516,925	491,587
-	2,923	-	-	2,923	3,369
-	635,426	34,677	-	674,005	561,017
-	-	-	5,585	19,794	19,919
-	638,540	36,332	146,870	1,232,099	1,100,843
-	3,828	-	55,975	207,849	188,821
-	899	-	13,166	46,437	48,628
-	550	-	2,873	13,813	10,782
-	3,788	15,322	59,981	230,094	221,657
-	47	-	1,053	4,004	3,615
-	609,829	125,450	-	735,279	591,790
-	186	-	4,574	47,790	49,467
-	12,739	-	5,207	27,247	18,076
-	631,866	140,772	142,829	1,312,513	1,132,836
-	6,674	(104,440)	4,041	(80,414)	(31,993)
-	696	-	(629)	1,374	15,939
-	(141)	-	1,426	2,312	1,298
-	(6)	-	(378)	(3,096)	(2,273)
-	549	-	419	590	14,964
-	7,223	(104,440)	4,460	(79,824)	(17,029)
-	33,613	-	21,112	67,735	36,322
-	(33,830)	-	(17,830)	(57,486)	(42,245)
-	(217)	-	3,282	10,249	(5,923)
-	7,006	(104,440)	7,742	(69,575)	(22,952)
10,676	4,280	(79,402)	37,943	228,615	236,018
(10,676)	-	(273)	(210)	(210)	-
-	-	-	-	11,581	15,549
-	-	-	(21)	(21)	-
\$ -	\$ 11,286	\$ (184,115)	\$ 45,454	\$ 170,390	\$ 228,615

## Combining Statement of Cash Flows

### Internal Service Funds

For the Fiscal Year Ended June 30, 2000 (expressed in thousands)

	Central Services	Central Stores	Equipment Revolving	Data Processing Revolving	Printing Services
<b>Cash Flows from Operating Activities:</b>					
Operating Income (Loss)	\$ 10,920	\$ -	\$ 1,253	\$ 1,660	\$ (522)
<b>Adjustments to Reconcile Operating Income (Loss) to Net Cash Provided by Operations:</b>					
Depreciation	5,170	-	20,810	15,981	1,069
Interest revenue reported as operating	-	-	-	-	-
Other revenues	303	-	523	35	38
Other expenses	-	-	-	-	-
<b>Change in Assets: Decrease (Increase)</b>					
Receivables (net of allowance)	(367)	30	(42)	86	(10)
Due from other funds	(9,499)	813	3,786	3,337	110
Due from other governments	(882)	72	92	589	(26)
Inventories	(2,683)	2,560	(764)	261	(274)
Prepaid expenses	(263)	-	276	71	9
<b>Change in Liabilities: Increase (Decrease)</b>					
Accounts payable	2,085	(1,464)	(1,689)	(2,025)	(1,010)
Contracts and retainages payable	449	(113)	-	(3)	-
Accrued liabilities	1,078	(351)	(7)	27	(246)
Due to other funds	3,217	(361)	(1,331)	310	13
Due to other governments	(184)	-	(151)	-	-
Deferred revenues	277	(252)	(2,121)	-	(180)
Claims and judgments payable	-	-	-	-	-
Other long-term obligations	1,519	(269)	347	199	-
<b>Net Cash or Cash Equivalents Provided by (Used in) Operating Activities</b>	<b>11,140</b>	<b>665</b>	<b>20,982</b>	<b>20,528</b>	<b>(1,029)</b>
<b>Cash Flows from Noncapital Financing Activities:</b>					
Operating transfers in	10	-	-	13,000	-
Operating transfers out	(3,292)	-	(2,500)	(34)	-
Fund equity transfers in	15,971	-	-	-	-
Fund equity transfers out	-	(5,022)	-	-	-
<b>Net Cash or Cash Equivalents Provided by (Used in) Noncapital Financing Activities</b>	<b>12,689</b>	<b>(5,022)</b>	<b>(2,500)</b>	<b>12,966</b>	<b>-</b>
<b>Cash Flows from Capital and Related Financing Activities:</b>					
Payments for interest	(2,666)	-	(46)	-	-
Acquisitions of fixed assets	(18,085)	-	(18,438)	(25,943)	(159)
Proceeds from sale of fixed assets	4,021	260	1,950	1,126	15
Proceeds from long-term capital financing	-	-	-	-	-
Payment of other long-term obligations	(7,274)	-	(248)	-	-
<b>Net Cash or Cash Equivalents Provided by (Used in) Capital and Related Financing Activities</b>	<b>(24,004)</b>	<b>260</b>	<b>(16,782)</b>	<b>(24,817)</b>	<b>(144)</b>
<b>Cash Flows from Investing Activities:</b>					
Receipt of interest	492	-	403	-	192
Proceeds from sale of investment securities	-	-	-	-	2,050
Purchases of investment securities	-	-	-	-	-
<b>Net Cash Provided by (Used in) Investing Activities</b>	<b>492</b>	<b>-</b>	<b>403</b>	<b>-</b>	<b>2,242</b>
<b>Net Increase (Decrease) in Cash and Pooled Investments</b>	<b>317</b>	<b>(4,097)</b>	<b>2,103</b>	<b>8,677</b>	<b>1,069</b>
Cash and Pooled Investments, July 1	15,118	4,097	12,200	20,005	2,291
<b>Cash and Pooled Investments, June 30</b>	<b>\$ 15,435</b>	<b>\$ -</b>	<b>\$ 14,303</b>	<b>\$ 28,682</b>	<b>\$ 3,360</b>
<b>Noncash Investing, Capital, and Financing Activities:</b>					
Acquisition of capital assets with capital leases and COPs	\$ -	\$ -	\$ 63	\$ -	\$ -
Capital lease and COP liabilities incurred in acquiring capital assets	-	-	(63)	-	-
Contributions of noncash assets	125	-	3,650	7,806	-
Return of contributed assets	-	-	-	-	-
Increase (decrease) in fair value of investments	-	-	(60)	-	-

State of Washington

Motor Transport	State Employees' Insurance	Risk Management	Higher Education Revolving	Totals for the Year Ended	
				June 30, 2000	June 30, 1999
\$ -	\$ 6,674	\$ (104,440)	\$ 4,041	\$ (80,414)	\$ (31,993)
-	186	-	4,574	47,790	49,467
-	(2,923)	-	-	(2,923)	(3,369)
-	686	-	-	1,585	16,105
-	-	-	(107)	(107)	(282)
7	(393)	-	(797)	(1,486)	2,762
2,380	(37,461)	255	(26,091)	(62,370)	(11,223)
253	(2,073)	-	(447)	(2,422)	(1,721)
22	-	-	(2,153)	(3,031)	(59)
237	-	(1,621)	2	(1,289)	19
(953)	2,096	(41)	(1,462)	(4,463)	8,624
-	(9,991)	-	1	(9,657)	1,160
(431)	11,432	(36)	633	12,099	4,686
(895)	37,268	1,282	(2,401)	37,102	7,644
(2)	-	-	26	(311)	210
(76)	16	(21)	(3)	(2,360)	189
-	-	101,956	-	101,956	(29,513)
(776)	4	(181)	358	1,201	31
(234)	5,521	(2,847)	(23,826)	30,900	12,737
-	33,613	-	21,112	67,735	36,322
-	(33,830)	-	(17,830)	(57,486)	(42,245)
-	-	-	-	15,971	-
(10,676)	-	(273)	(210)	(16,181)	-
(10,676)	(217)	(273)	3,072	10,039	(5,923)
-	(6)	-	(378)	(3,096)	(2,273)
-	(116)	-	(6,530)	(69,271)	(47,586)
10,364	11	12	218	17,977	6,844
-	-	-	-	-	-
(7,867)	(59)	-	(605)	(16,053)	(4,823)
2,497	(170)	12	(7,295)	(70,443)	(47,838)
-	2,920	-	1,441	5,448	4,837
-	1	-	1,078	3,129	3,824
-	(1,716)	-	(1,020)	(2,736)	(2,595)
-	1,205	-	1,499	5,841	6,066
(8,413)	6,339	(3,108)	(26,550)	(23,663)	(34,958)
8,413	11,059	58,797	32,794	164,774	199,732
\$ -	\$ 17,398	\$ 55,689	\$ 6,244	\$ 141,111	\$ 164,774
\$ -	\$ -	\$ -	\$ 295	\$ 358	\$ 18,590
-	-	-	(295)	(358)	(18,590)
-	-	-	-	11,581	15,549
-	-	-	(21)	(21)	-
-	(138)	-	(15)	(213)	(104)

## Schedule of Appropriated Expenses - Budget and Actual

### Internal Service Funds

Continued

For the Fiscal Year Ended June 30, 2000 (expressed in thousands)

	Approved Budget 1999-01 Biennium	Actual Biennium To-Date Thru 6-30-00	Variance Favorable (Unfavorable)
<b>Fund/Appropriation</b>			
<b>Central Services Fund</b>			
<b>Archives and Records Management Account</b>			
Salaries and expenses	\$ 8,745	\$ 3,503	\$ 5,242
Museum bureau	867	567	300
<b>Legal Services Revolving Account</b>			
Salaries and expenses	117,311	57,774	59,537
Vulnerable adults	486	162	324
<b>Department of General Administration Facilities and Services Revolving Account</b>			
Salaries and expenses	45,976	23,888	22,088
Commute trip reduction program	27	27	-
<b>Energy Efficiency Services Account</b>			
Salaries and expenses	431	96	335
<b>Department of Personnel Service Account</b>			
Salaries and expenses - Department of Personnel	15,951	7,734	8,217
Salaries and expenses - Secretary of State	681	311	370
Salaries and expenses - Personnel Appeals Board	1,602	779	823
Employment application processing system	515	177	338
Executive fellowship program	190	80	110
Combined fund drive	108	-	108
Retiree charity deduction	52	-	52
<b>OMWBE Enterprise Account</b>			
Salaries and expenses	2,546	929	1,617
<b>Higher Education Personnel Services Account</b>			
Higher education personnel services	1,640	829	811
<b>Auditing Services Revolving Account</b>			
Salaries and expenses	12,728	6,028	6,700
<b>Administrative Hearings Revolving Account</b>			
Salaries and expenses	20,631	10,095	10,536
<b>Total Central Services Fund</b>	<b>\$ 230,487</b>	<b>\$ 112,979</b>	<b>\$ 117,508</b>



## Schedule of Appropriated Expenses - Budget and Actual

### Internal Service Funds

Concluded

For the Fiscal Year Ended June 30, 2000 (expressed in thousands)

	Approved Budget 1999-01 Biennium	Actual Biennium To-Date Thru 6-30-00	Variance Favorable (Unfavorable)
<b>Fund/Appropriation</b>			
<b>Data Processing Revolving Fund</b>			
<b>Data Processing Revolving Account</b>			
Salaries and expenses	\$ 3,605	\$ 1,784	\$ 1,821
Digital government allocation - CTED	300	-	300
Digital government allocation - Financial management	235	-	235
Digital government allocation - Information services	171	-	171
Digital government allocation - Licensing	3,294	-	3,294
<b>Total Data Processing Revolving Fund</b>	<b>\$ 7,605</b>	<b>\$ 1,784</b>	<b>\$ 5,821</b>
<b>State Employees' Insurance Fund</b>			
<b>Health Care Authority Administration Account</b>			
Salaries and expenses	\$ 16,152	\$ 7,882	\$ 8,270
Uniform medical plan contract	442	99	343
Insurance Information systems study	111	-	111
Year 2000 allocation	1,456	825	631
<b>Total State Employees' Insurance Fund</b>	<b>\$ 18,161</b>	<b>\$ 8,806</b>	<b>\$ 9,355</b>

